



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE CANADIAN MARTYRS CATHOLIC SCHOOL COUNCIL MEETING

NOVEMBER 30, 2021  
VIRTUAL

Minutes of the Meeting of the Canadian Martyrs Catholic School Council held on November 30, 2021, at 6:00 pm.

The meeting was called to order at 6:00 pm by Mrs. Incaviglia.

### A. ROUTINE MATTERS

#### 1. Opening Prayer – Prayer for Catholic School Council

The opening prayer was led by Mrs. Incaviglia

#### 2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal	Lisa Incaviglia	√		
Secretary/Treasurer	Ken Lococo			
Chair	Luzena Dumercy	√		
Teacher Representative	Sara Peabody	√		
Non-Teaching Representative	Cheryl Laflamme	√		
Parish Representative				
OAPCE Representative	Melissa Turcotte		√	
PARENT/GUARDIAN MEMBERS				
Nevien Damman			√	
Deanna Arlia		√		
Jacqueline Rizza		√		
Brittany D'Amario		√		

Minutes of the Meeting taken by L. Incaviglia

Guest(s) in Attendance – NA

#### 3. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

### B. PRESENTATIONS – Annual Commissioning of Catholic School Council Members - Mr. Lococo facilitated the commissioning of the 2021-2022 Canadian Martyrs Catholic School Council.

## C. PRINCIPAL'S REPORT

- The following Governance Policies are currently being reviewed as part of the [Establishment and Cyclical Review of Policies Policy \(100.5\)](#) review process. To be considered, all submissions must identify the specific Governance Policy and include your name, phone number, address and affiliation with Niagara Catholic. *Anonymous or pseudonymous submissions will not be considered.*

[Establishment and Cyclical Review of Policies Policy 100.5](#)

[Supporting Children and Students with Prevalent Medical Conditions Policy 302.1](#)

[Trustee Honorarium Policy 100.11](#)

*Please submit your feedback to [Jennifer Pellegrini](#) by December 15, 2021 at 12:00 p.m.*

Mrs. Incaviglia will share the revised policies with the Catholic School Council members via email to invite their feedback. Any feedback will be shared on behalf of the Canadian Martyrs Catholic School Council.

**Niagara Catholic Parent Involvement Committee – NCPIC - Information regarding the members of the NCPIC was shared today with all families through the December newsletter.**

**Special Education Advisory Committee (SEAC) Report - None**

**Catholic School Council Financial Statement - Mrs. Laflamme explained the financial statements. The Raffle Account has \$9238.24 remaining. An expense of \$234.83 was deducted from this account for the purchase of recess equipment. Additional purchases of wall-mounted flat-screen TVs have been made to support teaching and learning in 4 classrooms. There is no change since the last meeting to the Catholic School Council account which is at \$1609.82.**

### **Fundraising Plan**

- CSC members are pleased with the weekly food days being offered by the school. We are open to suggestions for other food items for sale. We have chosen food items that come to school individually wrapped to fulfill health and safety requirements. CSC members are welcome to email suggested food days to Mrs. Incaviglia.
- Suggested fundraisers include - Marble Slab individual ice cream cups, chocolate roses, popcorn or cookies for an event, fundraiser or special treat day; Big Red Market frozen food fundraiser, cookie dough, chocolates, Big Box of Cards.
- Mrs. Incaviglia will create a list of possible fundraisers with the profit margins to share with CSC and determine which is best for our school community.

**D. OAPCE REPORT - The OAPCE newsletter will be emailed to all CSC members.**

**E. STAFF REPORT – Ms. Peabody**

### November Happenings

The week of November 1-5 was Treaties Recognition Week. Students learned about the meaning of the word treaty and different Indigenous Treaties. Teachers were provided with grade-appropriate resources/mentor texts to assist in explaining the importance of building relationships within the

community and how these relationships are important to the foundation of treaties. Students also are learning that Indigenous peoples have and continue to influence and make contributions to society.

Eco Club - The Eco club is encouraging students to bring waste-free lunches on Wednesdays and recycle lunch items on other days.

Remembrance Day - We would like to acknowledge Mr. Palka's and Mrs. Riganelli's Grade 5 classes for presenting a thoughtful and meaningful Remembrance Day service. The students were well prepared and adapted seamlessly when presenting the service outside.

The week of November 15-19 was Bullying Awareness Week. At the start of the week, the students participated in 'Silly Sock Day' which helped to remind us all that God created us to be unique and different. Each class was provided with coloured paper so that each student could write One Kind Word on the paper. These papers were then assembled to make a rainbow on a bulletin board in the library. Each day a quote was read over the announcements about using kind words and how they can make a difference.

On November 26th, the students were encouraged to wear plaid in support of Pathstones and Mental Health initiatives.

### December Happenings

December 10th is Joy Day at Canadian Martyrs and the students may wear red and green on this day. Classrooms will be decorating their doors on this day with the theme of Christmas.

Advent - as the Advent season approaches, Mrs. Sciarra and Ms. Vandenbraak's classes prepared and presented a thoughtful and creative Advent prayer Service for the first week of Advent - Hope which will be presented to the school in two different assemblies. The student council will be preparing two of the other Advent Prayer Services.

The Student Council has organized and will be running a Toy Drive from November 29th- December 10th. They are collecting toys and warm winter gear for Community Care and gift cards for Gillian's Place. They will be accepting toys for all ages. Please keep older students in mind. Department store gift cards and gas cards will be useful donations as well. All items must be new due to Covid-19 protocols.

On December 15th, the students will be participating in the St. Alfred School Mass. The Grade 2s, 3s, and 4s will be attending the mass in person and will travel to the church on their own buses.

CM Spirit Wear orders arrived yesterday (November 29th) and were sent home with students or parents arranged a time in which they would pick up the order from the school office.

The last day of school before the Christmas Break is Thursday, December 23rd. This day will be pajama day for students.

### **Additional Discussion Items**

- Since families were not able to participate live in the Remembrance Day celebration or the Advent Celebration, CSC members wonder if it is possible to share photos with the families; Mrs. Incaviglia will discuss this with staff for future events; we need to be mindful that many families

have not granted permission for their children to be photographed or recorded and not granted permission for their children to be on social media, therefore, we cannot broadcast these events on Google Meet or YouTube.

- If COVID protocols are lifted at the end of March, CSC members are wondering if there will be a return to normal activities in school such as sports and field trips - Mrs. Incaviglia indicated that no information has been communicated yet regarding a change in protocols; the Board's COVID team meets with Public Health regularly and will communicate changes as they arise.
- Since students have missed out on opportunities over the last 20 months, will the school try to recapture these lost opportunities, for example, the grade 4 trip to Medieval Times - Mrs. Incaviglia will discuss this with staff and consider the options, however, it is difficult to anticipate when we will be able to return to these types of activities. It will also be difficult to recreate all missed opportunities due to the pandemics.

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS - Fundraising Plan**

**G. NEXT MEETING – Tuesday, February 22, 2022, at 6:00pm VIRTUAL unless directed otherwise**

**H. ADJOURNMENT**

This meeting was adjourned at 6:50 pm.

**I. CLOSING PRAYER - Hail Mary**